



## COMMITTEE OF MANAGEMENT

### MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on May 13, 2020 at 1:10 p.m. via Videoconference.

#### ATTENDANCE

##### Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Regrets
Stephen Wright	City Councillor	Regrets
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Regrets
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

##### Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present

##### Other

### 1.0 Approval of Agenda

Moved by K. Moher, seconded by T. Nguyen,

**“THAT the Agenda of May 13, 2020 BE APPROVED as amended.”**

Carried

### 2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

### 3.0 Approval of Minutes

Moved by D. Percy, seconded by K. Moher,

**“THAT the Minutes of February 12, 2020 BE APPROVED.”**

Carried

### 4.0 Closed Session

Moved by D. Percy, seconded K. Moher,

**“THAT the Committee GO INTO CLOSED SESSION for discussion under *The Municipal Act, 2001* Section 239(2): (b)(e).”  
(d) labour relations or employee negotiations.**

Carried

Moved by T. Nguyen, seconded by K. Moher,

**“THAT the Committee Rise at 1:17 pm from Closed session WITHOUT a REPORT.”**

Carried

**5.0 Finance Report**

**Executive Director Report  
Report # 2020-ED 17  
Draft Capital Budget**

Moved by T. Nguyen, seconded by D. Pearcy,

**“THAT the 2020 Draft Capital Budget for Fairhaven, presented in Report # 2020-ED 17, be approved.”**

Carried

**6.0 Staff Reports**

**6.1 Executive Director**

**Report # 2020-ED 18  
Update of Divisional Reports**

Moved by K. Moher, seconded by T. Nguyen,

**“THAT the Committee of Management receive this Report for information.”**

Carried

**6.2 Executive Director**

**Report # 2020-ED 19  
Health & Safety Report**

Moved by D. Pearcy, seconded by K. Moher,

**“THAT the Committee of Management receive this Report for information.”**

Carried

**6.3 Executive Director  
Report # 2020-ED 20  
Fairhaven Annual Report 2019**

Moved by D. Percy, seconded by T. Nguyen,

- a) **That the attached 2019 Annual Report for Fairhaven be received for information; and**
- b) **That the Annual Report is approved for distribution to the County and City of Peterborough as well as any other stakeholders of Fairhaven.**

Carried

**6.4 Executive Director  
Report # 2020-ED 21  
Ministry Inspections**

Moved by K. Moher, seconded by D. Percy,

**“THAT the Committee of Management receive this Report for information.”**

Carried

**6.5 Executive Director  
Report # 2020-ED 22  
COVID-19 Fairhaven Advent Timeline**

Moved by K. Moher, seconded by T. Nguyen,

**“THAT the Committee of Management receive this Report for information.”**

Carried

**6.6 Executive Director  
Report # 2020-ED 23  
COVID-19 Advent and Progression**

Moved by K. Moher, seconded by T. Nguyen,

**“THAT the Committee of Management receive this Report for information.”**

Carried

**6.7 Executive Director  
Report # 2020-ED 24  
Fairhaven COVID-19 Organizational Risk Assessment**

Moved by D. Percy, seconded by K. Moher,

**“THAT the Committee of Management receive this Report for information.”**

Carried

**6.8 Executive Director  
Report # 2020-ED 26**

Moved by D. Percy, seconded by K. Moher,

**“That the Committee of Management receive this report for information.”**

Carried

**7.0 Governance**

**7.1 Executive Director  
Report # 2020-ED 25  
Long Term Care Service Accountability Agreement (LSAA)  
Declaration of Compliance**

Moved by T. Nguyen, seconded by K. Moher,

**“THAT the Committee of Management make the following declaration:**

***After making inquiries of the Lionel Towns, Executive Director, and other appropriate officers of the HSP and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board's knowledge and belief, the HSP has fulfilled, its obligations under the long-term care service accountability agreement (the “Agreement”) in effect during the Applicable Period.***

***Without limiting the generality of the foregoing, the HSP confirms that***

- (i) it has complied with the provisions of the Local Health System Integration Act, 2006 and with any compensation restraint legislation which applies to the HSP; and***

- (ii) **every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement;**

Carried

### 8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

### 9.0 Communications and Media Items

- 9.1 Thank You Notes
- 9.2 Newspaper Articles of Interest

### 10.0 Adjournment


Moved by K. Moher seconded by D. Percy,

**“THAT There being no further business, the meeting be ADJOURNED at 2:05 p.m.”**

Carried

### Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday June 10, 2020** via videoconference at **1:00 p.m.**

  
\_\_\_\_\_  
Chairperson  
Committee of Management

  
\_\_\_\_\_  
Executive Director

Approved as Presented

Approved with Corrections

c.  
Deputy City Clerk and Mayor via email  
to be posted on the City's corporate  
network

Warden J. Murray Jones  
Troy Speck, CAO