



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on June 10, 2020 at 1:00 p.m. via Videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present (1:00pm-1:30pm)
Other		
Richard Steinginga	Baker Tilley	Present (1:07pm-1:20pm)
Veronica Mason	Baker Tilley	Present (1:07pm-1:20pm)

**1.0 Approval of Agenda
Amendment to Agenda
Add Item 6.3 Executive Director
Report # 2020-ED 31
Enabling Accessibility Fund**

Moved by C. Dufresne, seconded by S. Wright,

“THAT the Agenda of June 10, 2020 be approved as amended.”

Carried

2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

3.0 Approval of Minutes

Moved by K. Moher, seconded by T. Nguyen,

“THAT the Minutes of May 13, 2020 be approved.”

Carried

**4.0 Guest Speaker-Baker Tilly
Finance Manager Report
Report # 2020-FIN 02
Draft Audited Financial Statements**

Moved by C Dufresne, seconded by T. Nguyen,

a) **“THAT the 2019 audited financial statements, as prepared by Baker Tilley,
be approved; and**

b) **THAT Baker Tilley, be approved as our auditors for 2020 fiscal year.”**

Carried

5.0 Finance Report

**5.1 Finance Report
Report # 2020-FIN 03
Financial Results**

Moved by D. Percy, seconded by T. Nguyen,

“THAT this Report be received for information.”

Carried

**5.2 Executive Director
Report # 2020-ED 27
Fairhaven 2020 Draft Operating Budget**

Moved by C. Dufresne, seconded by S. Wright,

"THAT the Committee of Management approve this Report, as well as the attached 2020 Operating Budget, and its related schedules."

Carried

**5.3 Executive Director
Report # 2020-ED 28
2021 Fairhaven Operating and Capital Budgets Request-County and City of Peterborough**

Moved by K. Moher, seconded by J. Clarkson,

- a) **"THAT Fairhaven's 2021 Municipal Operating Budget funding request be increased from 2020's ask of \$2,025,000 (\$675,000 – County, \$1,350,000 – City) to \$2,325,000 (\$775,000 – County, \$1,550,000 – City); a total increase of \$300,000**
- b) **THAT the Fairhaven's 2021 Municipal Capital Budget request follow the ten year capital plan endorsed by both Councils in 2012, for a total of \$356,166 (\$121,877 – County, \$234,289 – City); and**
- c) **THAT the operating and capital budget requests above be approved and forwarded to the County and City of Peterborough for consideration during their 2021 Budget deliberations."**

****This motion could be revisited based on the impact of the current COVID 19 Pandemic. This is a very preliminary Capital Operating budget for our 2021 needs, and we will continue to respond accordingly.**

Carried

6.0 Staff Reports

6.1 Executive Director Report # 2020-ED 29 Update of Divisional Reports

Moved by T. Nguyen, seconded by C. Dufresne,

“THAT the Committee of Management receive this Report for information.”

Carried

6.2 Executive Director Report # 2020-ED 30 Health & Safety Report

Moved by D. Pearcy, seconded by J. Clarkson,

“THAT the Committee of Management receive this Report for information.”

Carried

6.3 Executive Director Report # 2020- ED 31 Enabling Accessibility Fund

Moved by K. Moher, seconded by T Nguyen,

“THAT Fairhaven’s Committee of Management express its support for:

- 1. “The Enabling Accessibility at Fairhaven Project**
- 2. The benefits that this project would have for improving accessibility and safety for persons with disabilities, and the mental health benefits that this project’s renovations would have for Residents who would be able to take part in activities with more confidence and independence; and**
- 3. Fairhaven’s application to the Enabling Accessibility Fund for the funding of this project.”**

Carried

7.0 Governance

No Items to report on.

8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

9.0 Communications and Media Items

9.1 Newspaper Articles of Interest

10.0 Adjournment

Moved by T. Nguyen, seconded by S. Wright,

“THAT There being no further business, the meeting be ADJOURNED at 2:25 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday August 12, 2020** via videoconference at **1:00 p.m.**



Chairperson
Committee of Management

Approved as Presented

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network



Executive Director

Approved with Corrections

Warden J. Murray Jones
Troy Speck, CAO

