



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on November 13, 2019 at 1:00 p.m. in the Great Room at Fairhaven.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jen Baro	Executive Assistant	Regrets

2.0 Approval of Agenda

Moved by C. Dufresne, seconded by T. Nguyen,

“THAT the Agenda of November 13, 2019 BE APPROVED.”

Carried

3.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

4.0 Approval of Minutes

Moved by K. Moher, seconded by S. Wright,

“THAT the Minutes of October 9, 2019 BE APPROVED.”

Carried

5.0 Financial Report

5.1 Finance Manager

Report # 2019-FIN 04

Statement of Financial Activities

Moved by T. Nguyen, seconded by J. Clarkson,

“That this report be RECEIVED by the Committee of Management for information.”

Carried

6.0 Staff Reports

6.1 Executive Director

Report # 2019-ED 54

Program and Support Services Volunteer Resources Position

Moved by T. Nguyen, seconded by K. Moher,

“THAT the Committee of Management approve the reallocation of Fairhaven personnel resources to create the Volunteer Resources position through funds previously budgeted for Fairhaven’s Chaplin and Teen Summer Volunteer Co-ordinator.”

Carried

**6.2 Executive Director
Report # 2019-ED 55**

Moved C. Dufresne, seconded by D. Pearcy,

“THAT this report be RECEIVED by the Committee of management for information.”

Carried

**6.3 Director of Care
Report # 2019-DOC 04**

Moved by S. Wright, seconded by C. Dufresne,

“THAT Fairhaven’s Committee of Management RECEIVES this report.”

Carried

**6.4 Executive Director
Report # 2019-ED 56
Update of Divisional Activities**

Moved by C. Dufresne, seconded by K. Moher,

“That this report be received for information.”

Carried

**6.5 Executive Director
Report # 2019-ED 57
November 2019 Health & Safety Report**

Moved by J. Clarkson, seconded by S. Wright,

“That this report be received for information.”

Carried

7.0 Governance

8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

9.0 Communications and Media Items

9.1 Thank You Notes

9.2 Newsletter Articles

10.0 Adjournment

Moved by K. Moher, seconded by S. Wright,

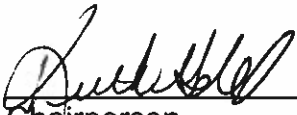
“THAT There being no further business, the meeting be ADJOURNED at 1:05 p.m.”

3:05

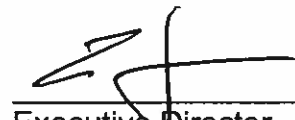
Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Tuesday December 17, 2019** in the Boardroom at **12:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email to be posted on the City's corporate network
Warden J. Murray Jones
Troy Speck, CAO