



FOUNDATION BOARD MEETING

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on September 17, 2019 at 12:20 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Present
Keith Riel	Committee of Management	Regrets
Joe Sullivan	Resident Advisor	Present

Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present

Guest Speaker

1.0 Approval of Agenda

Moved by C. White, seconded by J. Sullivan,

“THAT the Agenda of September 17, 2019 BE APPROVED as amended.”

Carried

2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

3.0 Approval of Minutes

Moved by J. Sullivan, seconded by C. White,

“THAT the Minutes of May 21, 2019 BE APPROVED.”

Carried

4.0 Finance Reports

4.1 Finance Manager

Report # 2019-FIN 06

Report for September 2019

Moved by C. White, seconded by J. Sullivan,

“THAT this verbal report be RECEIVED for information.”

Carried

4.2 Finance Manager

Report # 2019-FIN 07

Restricted Donation Revenue and Details of Restricted Fund

Moved by J. Sullivan, seconded by C. White,

“THAT this verbal report be RECEIVED for information.”

Carried

6.0 Staff Reports

**6.1 Executive Assistant
Report # 2019-EA 03
Report from Fairhaven Foundation**

Moved by J. Sullivan, seconded by C. White,

“THAT this report be RECEIVED for information.”

Carried

**6.2 Executive Director Report
Report # 2019-ED 04
Health & Safety Report**

Moved by J. Sullivan, seconded by C. White,

“THAT this report be RECEIVED for information.”

Carried

7.0 Governance

No items to report on

8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on

9.0 Items for Information

9.1 Newsletter Home Happenings

9.2 Thank You Letters

9.3 Newspaper Articles

10.0 Adjournment

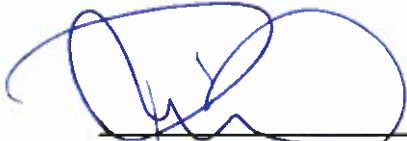
Moved by J. Sullivan, seconded by C. White,

“THAT There being no further business, the meeting be ADJOURNED at 12:55 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Foundation Board is **December 18, 2019** in the Boardroom at **12:00 p.m.**



Foundation President

Approved as Presented



Executive Director

Approved with Corrections