



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on September 11, 2019 at 1:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Regrets
Stephen Wright	City Councillor	Regrets
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present (1:00pm-2:00pm)
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present

Other

1.0 Approval of Agenda

Moved by C. Dufresne, seconded by K. Moher,

“THAT the Agenda of September 11, 2019 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

3.0 Approval of Minutes

Moved by T. Nguyen, seconded by D. Percy,

“THAT the Minutes of June 12, 2019 BE APPROVED.”

Carried

4.0 Closed Session

Moved by K. Moher, seconded by T. Nguyen,

“THAT the Committee GO INTO CLOSED SESSION at 1:05 p.m. for discussion under *The Municipal Act, 2001* Section 239(2) two items under (b) personal matters about an identifiable individual, including municipal or local board employees;

Carried

Moved by D. Percy, seconded by C. Dufresne,

“THAT the Committee Rise at 1:20 pm from Closed session WITHOUT a REPORT.”

Carried

5.0 Financial Report

5.1 Executive Director Report # 2019-ED 39 Fairhaven 2019 Draft Operating Budget

Moved by C. Dufresne, seconded by K. Moher,

“That the Committee of Management APPROVE this Report, as well as the attached 2019 Operating Budget, and its related schedules.”

Carried

5.2 Executive Director Report #2019-ED 40 2020 Fairhaven Operating and Capital Budget Request-County and City of Peterborough

Moved by T. Nguyen, seconded by D. Percy,

- a) **“That Fairhaven’s 2020 municipal Operating Budget funding request be increased from 2019’s ask of \$1,675,000 (\$558,300 – County, \$1,116,700 – City) to \$2,025,000 (\$675,000 – County, \$1,350,000 – City); a total increase of \$350,000**
- b) **That the Fairhaven’s 2020 municipal Capital Budget request follow the ten year capital plan endorsed by both Councils in 2012 for a total of \$329,043 (\$117,144 – County, \$225,191 – City); and**
- c) **That the operating and capital budget requests above be approved and forwarded to the County and City of Peterborough for consideration during their 2020 Budget deliberations.”**

Carried

5.3 Finance Manager Report #2019-FIN 03 Statement of Financial Activities

Moved by C. Dufresne, seconded by D. Percy,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

6.0 Staff Reports

6.1 Executive Director Report # 2019-ED 41 2019 Provincial Funding Announcements

Moved by T. Nguyen, seconded by D. Percy,

“THAT this Report be RECEIVED by the Committee of Management for information.”

Carried

6.2 Executive Director Report # 2019-ED 42 AdvantAge Ontario 2019-2020 Funding Survey Results

Moved by T. Nguyen, seconded by K. Moher,

“THAT this report be RECEIVED by the Committee of Management for information.”

Carried

6.3 Executive Director Report # 2019-ED 43 Staff Retention and Shift Call-in Minimization Initiatives

Moved by C. Dufresne, seconded by K. Moher,

“That this Report be RECEIVED by the Committee of Management for information.”

Carried

6.4 Executive Director Report # 2019-ED 44 Updated of Divisional Activities

Moved by C. Dufresne, seconded by T. Nguyen,

“That this report be received for information.”

Carried

**6.5 Executive Director
Report # 2019-ED 45
Health & Safety Report**

Moved by C. Dufresne, seconded by T. Nguyen,

“That this report be received for information.”

Carried

7.0 Governance

No items to report on.

8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

9.0 Communications and Media Items

9.1 Thank You Notes

9.2 Newsletter Articles

9.3 Fairhaven Newsletter

10.0 Adjournment

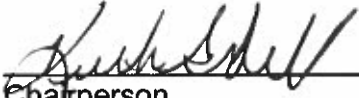
Moved by T. Nguyen, seconded by K. Moher,

**“THAT There being no further business, the meeting be ADJOURNED at
2:25 p.m.”**

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday**
October 10, 2019 in the Board Room at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Troy Speck, CAO