



FOUNDATION BOARD MEETING

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on May 21, 2019 at 12:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Regrets
Keith Riel	Committee of Management	Present
Joe Sullivan	Resident Advisor	Present

Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present

Guest Speaker

Veronica Mason	Baker Tilly	Present (12:00 -12:15 pm)
----------------	-------------	---------------------------

1.0 Approval of Agenda

Moved by J. Sullivan, seconded by K. Riel,

“THAT the Agenda of May 21, 2019 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

3.0 Approval of Minutes

Moved by K. Riel, seconded by J. Sullivan,

“THAT the Minutes of February 19, 2019 BE APPROVED.”

Carried

4.0 Guest Speaker Baker Tilly

**Report # 2019-FIN 03
2018 Audited Financial Statement**

Moved by J. Sullivan, seconded by K. Riel,

**“THAT the 2018 audited financial statements, as prepared by Baker Tilly be approved; and
THAT Baker Tilly be APPROVED as our auditors for the 2019 fiscal year.”**

Carried

5.0 Finance Reports

**5.1 Finance Manager
Report # 2019-FIN 04
Report for May 2019**

Moved by J. Sullivan, seconded by K. Riel,

“THAT this verbal report be RECEIVED for information.”

Carried

5.2 Finance Manager
Report # 2019-FIN 05
Restricted Donation Revenue and Details of Restricted Fund-Defer

6.0 Staff Reports

6.1 Executive Assistant
Report # 2019-EA 02
Report from Fairhaven Foundation

Moved by K. Riel, seconded by J. Sullivan,

“THAT this report be RECEIVED for information.”

Carried

6.2 Executive Director Report
Report # 2019-ED 02
Health & Safety Report

Moved by J. Sullivan, seconded by K. Riel,

“THAT this report be RECEIVED for information.”

Carried

7.0 Governance

7.1 Executive Director Report
Report # 2019- ED 03
Ontario Health Team Process Update

Moved by K. Riel, seconded by J. Sullivan,

“THAT this report be RECEIVED for information.”

Carried

**7.2 Executive Director Report
Report # 2019- ED 04
Fairhaven Annual Report- 2018**

Moved by J. Sullivan, seconded by K. Riel,

“THAT the attached 2018 Annual Report for Fairhaven be received for information.”

Carried

**7.3 Executive Director Report
Report # 2019- ED 05
Strategic Plan**

Moved by J. Sullivan, seconded by K. Riel,

“THAT the Foundation Board received this report for information.”

Carried

8.0 Member Reports on Community Issues Related to Fairhaven

9.0 Items for Information

9.1 Newsletter Home Happenings

9.2 Thank You Letters

10.0 Adjournment

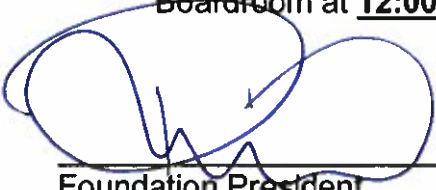
Moved by J. Sullivan, seconded by K. Riel,

“THAT There being no further business, the meeting be ADJOURNED at 12:55 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Foundation Board is **September 17, 2019** in the Boardroom at **12:00 p.m.**



Foundation President



Executive Director

Approved as Presented

Approved with Corrections

