



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on January 9, 2019 at 1:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Pearcy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present

Other

1.0 Appointments from the City and County of Peterborough

The following resolution, adopted by City Council at its meeting held on December 3, 2018.

“That the following appointment of Members of Council to Committees, Portfolios and boards be approved for a one-year term ending November 30, 2019 with the appointments as follows”:
Fairhaven Board of Directors
Stephen Wright
Keith Riel

And

The County Clerk forwarded the following resolution, adopted by County Council at its meeting held on December 14, 2018.

“County Council confirmed the appointment of Councillor Janet Clarkson and Councillor Karl Moher to the Fairhaven Committee of Management for 2018-2020.”

2.0 Committee of Management Elections

2.1 Election for Chair of the Committee of Management

L. Towns called for nominations for the position of Chair for Fairhaven’s Committee of Management.

Move by C. Dufresne, seconded by D. Percy,

“THAT Keith Riel BE NOMINATED Chair for the Fairhaven Committee of Management.”

Carried

As there were no other nominations for the position, Keith Riel was acclaimed Chair of the Committee of Management and assumed leadership of the meeting. The term of appointment was identified as 1 year.

2.2 Election for Vice-Chair of the Committee of Management

K. Riel called for nominations for the positions of Vice-Chair of Fairhaven’s Committee of Management.

Moved by K. Moher, seconded by T. Nguyen ,

“THAT D. Percy BE NOMINATED Vice-Chair of the Fairhaven Committee of Management.”

Carried

As there were no other nominations for the position, D. Percy was acclaimed the Vice-Chair of Fairhaven's Committee of Management for a 2 year term.

2.3 Appointment to the Committee of Management for a Community Member for a 2 Year Term

Moved by K. Riel, seconded by D. Percy,

"THAT the appointment of T. Nguyen as Fairhaven Committee of Management Board Member for a 2 year term BE APPROVED."

Carried

3.0 Approval of Agenda

Moved by C. Dufresne, seconded by T. Nguyen,

"THAT the Agenda of January 10, 2019 BE APPROVED."

Carried

4.0 Declaration of Pecuniary Interest

5.0 Approval of Minutes

Moved by D. Percy, seconded by C. Dufresne,

"THAT the Minutes of November 14, 2018 BE APPROVED."

Carried

6.0 Closed Session

Moved by K. Moher, seconded by T. Nguyen,

"THAT The Committee GO INTO CLOSED SESSION at 1:14 p.m. for discussion under *The Municipal Act, 2001* Section 239(2) (b) and (d)

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

Carried

Moved by S. Wright, seconded by C. Dufresne,

“THAT The Committee Rise at 1:55 pm from Closed session WITHOUT a REPORT.”

Carried

7.0 Staff Reports

7.1 Executive Director

Report # 2019-ED 05

Historical Employee Satisfaction Survey Results

Moved by C. Dufresne, seconded by S. Wright,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

7.2 Executive Director

Report # 2019-ED 06

Update- Advantage Ontario Benchmarking Results

Moved by T. Nguyen, seconded by S. Wright,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

7.3 Executive Director

Report # 2019-ED 07

2019 Committee of Management Meeting in Fairhaven Great Room

Moved by J. Clarkson, seconded by C. Dufresne,

**“THAT the Committee of Management determine that April and November be appropriate months for the holding of Board meetings in the Great Room;
and
THAT Residents, family members and other interested stakeholders be invited to attend the Committee of Management meeting in the Great Room.”**

Carried

**7.4 Executive Director
Report # 2019-ED 08
Update of Divisional Activities**

Moved by D. Percy, seconded by K. Moher,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

**7.5 Executive Director
Report # 2019-ED 09
December 2018 Health & Safety Report**

Moved by S. Wright, seconded by J. Clarkson,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

**7.6 Director of Care
Report # 2019-DOC 01
Ministry Inspection**

Moved by C. Dufresne, seconded by K. Moher,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

8.0 Governance

**8.1 Executive Director
Report # 2019-ED 10
Committee of Management Meeting Evaluation Form Completion**

Moved by K. Moher, seconded by T. Nguyen,

“THAT the Committee of Management RECEIVED the Meeting Evaluation Form for completion.”

Carried

9.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

10.0 Communications and Media Items

10.1 Thank You Letters

11.0 Adjournment


Moved by C. Dufresne, seconded by D. Pearcy,

“THAT There being no further business, the meeting be ADJOURNED at 2:45 p.m.”


Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday February 13, 2019** in the Boardroom at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Troy Speck, CAO