



FOUNDATION BOARD

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on August 16, 2016 at 12:00 pm. in the Boardroom at Fairhaven.

ATTENDANCE

Members

*Phil Aldrich	Community Representative	Present
**Chris White	Community Representative	Present
Keith Riel	Committee of Management	Regrets

Joe Sullivan	Resident Advisor	Present
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Staff

Joy Husak	Chief Executive Officer	Present
Lionel Towns	Director of Finance & IT	Present
Jen Baro	Executive Assistant	Present
Jaimie Bondy-Donohue	Development Officer	Present

Guest Speaker

* Chair

**Vice-Chair

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1.0 Approval of Agenda

The Chair called the meeting to order at 12:05 p.m.

Moved by J. Sullivan, seconded by C. White that,

“The Agenda of August 16, 2016 BE APPROVED as AMENDED.”

Carried

2.0 Approval of Minutes

Moved by J. Sullivan, seconded by C. White that,

“The Minutes of June 21, 2016 BE APPROVED.”

Carried

3.0 CEO Report

An advertisement for Foundation Board Members will be but in the local paper.

We will be looking to recruit 2 Board members.

The chair and vice-chair will participate in the interview process along with the CEO.

The Foundation Annual General Meeting (AGM) will take place on September 20th prior to the regular meeting. Please review the by-laws and provide any changes necessary prior to the meeting.

Moved by C. White, seconded by J. Sullivan that,

“Motion to RECEIVE the CEO Report.”

Carried

4.0 Financial Report

4.1 Financial Report FIN 2016-13

As of the end of July we are around \$11,000.00 below budget. The revenue drop is close to last year. Our expenses are lower than last year.

Moved by J. Sullivan, seconded by C. White that,

“The Financial Report FIN 2016-13 BE APPROVED.”

Carried

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4.2 Financial Report FIN 2016-14 Due To/From Analysis

Moved by J. Sullivan, seconded by C. White that,

“The Financial Report FIN 2016 14 Due To/From Analysis BE RECEIVED.”

Carried

4.3 Financial Report FIN 2016-15 Restricted Donations Revenue

The Music in Memories project has brought in a fair bit of funds this year. They are adding other items like I-Pads, headphones etc. to the program.

Moved by J. Sullivan, seconded by C. White that,

“The Financial Report FIN 2016 15 Restricted Donations BE RECEIVED.”

Carried

5.0 Development Report

5.1 Development Officer Report DO 2016-06

Black Tie Bingo Event is under way. We have secured Mayor Darryl Bennett, Warden Murray Jones, Joel Scott and Trent Gervais as bingo round callers. Secured sponsorship so far are Silver Group Purchasing and Medical Pharmacies as a silver sponsor, BMO as a gaming sponsor, and LLF Lawyers gold sponsor. So far 64 tickets have been sold for the event. We are asking the Board members to donate a bottle of wine for the wheelbarrow of wine.

Off the Roof Challenge The Foundation is working with Trent Gervais and Robert Lloyd to host a fundraising event at Fairhaven. A highline (also known as a zip line) will be set up from the roof of the Fairhaven home. Participants will descend from the roof and take the highline to a designated spot on the Fairhaven lawn. There will be 24 spots available with a minimum donation of \$500.00 to participate. This event will bring in \$12,000.00 in revenue if all the spots are filled. Fairhaven resident Kenn Grainger will participate in the event. The event will run from 8:00 am to 2:00 pm.

After each fundraising event the Development Officer will present a report to the Board on the revenue generated from the event.

At the February meeting the Foundation Board requested a report after each fundraising event on the revenue generated from the event. The Development Officer will provide a report to the Board.

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Moved by J. Sullivan, seconded by C. White that,

“Development Officer Report DO 2016 06 BE RECEIVED.”

Carried

6.0 Governance

No items to report at this time.

7.0 Health & Safety

7.1 Occupational Health and Safety Report

Moved by J. Sullivan, seconded C. White that,

“Motion to RECEIVE the Occupational Health and Safety Report H&S 2016-06”.

Carried

8.0 Roundtable Member Reports of Community Issues

No items to report at this time.

9.0 Items for Information

9.1 Newsletter Home Happenings July and August 2016

9.2 Newspaper Articles of Interest

The Sudbury Star- June 30, 2016-Ontario scaling back nursing home inspections.

Peterborough Examiner- June 30, 2016- Fairhaven Residents Walk 'n' Roll.

Peterborough Examiner- August 15, 2016- Photography with feeling

9.3 Thank You Letters

10.0 Closed Session

Moved by C. White, seconded J. Sullivan that,

“The Committee GO INTO CLOSED SESSION for discussion under The Municipal Act, 2001 Section 239(2):

(g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

Carried

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Moved by J. Sullivan, seconded by C. White that,

"Rise from Closed Session With a Report."

Carried

Moved by J. Sullivan, seconded by C. White that,

"The Foundation Board APPROVES the Due from Foundation to Fairhaven report and this report be presented to the Committee of Management for Approval."

Carried

11.0 Adjournment

Moved by J. Sullivan, seconded by C. White that,

"There being no further business, the meeting BE ADJOURNED at 12:52 p.m. in the Boardroom."

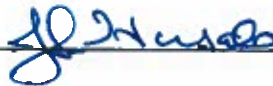
Carried

Next Meeting:

Foundation Board Meeting will be held on Tuesday September 20, 2016 at 12:00 pm in the Boardroom at Fairhaven



Foundation President



CEO

Approved as Presented

Approved with Corrections

