



## FOUNDATION BOARD

### MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on June 21, 2016 at 12:00 pm. in the Boardroom at Fairhaven.

#### ATTENDANCE

##### Members

*Phil Aldrich	Community Representative	Present
**Chris White	Community Representative	Present
Keith Riel	Committee of Management	Present

Joe Sullivan	Resident Advisor	Present
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##### Staff

Joy Husak	Chief Executive Officer	Present
Lionel Towns	Director of Finance & IT	Present
Jen Baro	Executive Assistant	Present
Jaimie Bondy-Donohue	Development Officer	Present

#### Guest Speaker

\* Chair

\*\*Vice-Chair

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## 1.0 Approval of Agenda

The Chair called the meeting to order at 12:07 p.m.

Addition to agenda:

6.1 Governance- Fairhaven's Annual Report for 2015

Moved by K. Riel, seconded by C. White that,

**"The Agenda of June 21, 2016 BE APPROVED as AMENDED."**

Carried

## 2.0 Approval of Minutes

Moved by K. Riel, seconded by J. Sullivan that,

**"The Minutes of May 17, 2016 BE APPROVED."**

Carried

## 3.0 CEO Report

The 9<sup>th</sup> Annual Walk 'n' Roll was a great success. Thank you to Jaimie Bondy-Donohue for organizing the event and Keith Riel for attending and bringing greeting from the Committee of Management and the Fairhaven Foundation. The event raised over \$14,000.00.

On Wednesday June 29<sup>th</sup> is our annual Staff Appreciation event. The awards ceremony is from 2:30-3:30pm and a BBQ runs from 10:30 am to 1:30 pm and from 3:30-6:30 pm.

The Foundation is looking at ways to increase revenue. J. Bondy-Donohue will be focusing on in-house revenue generating with staff.

The Provincial Government had a cabinet shuffle last week. Dr. Hoskins will remain the Minister of Health and Long-Term Care, Associate Minister of MOHLTC position has been discontinued and Ms. Damerla has been given a new role as Minister Responsible for Seniors.

We will be submitting a application to the New Horizons for Seniors Program 2016-2017. They are looking for community-based projects that will help seniors stay active, engaged and informed.

Our front sidewalk area is not wheelchair accessible. We will apply to the City Peterborough to see if we can receive any funding for this project.

Moved by C. White, seconded by K. Riel that,

**"Motion to RECEIVE the CEO Report."**

Carried

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## 4.0 Financial Report

### 4.1 Financial Report FIN 2016-10

Foundation statement of financial activities was presented. We are above our month to month budget on revenue, but down slightly from last year. The event sponsorship revenue and produce sales are down compared to budget and last year.

Moved by C. White, seconded by K. Riel that,

**“The Financial Report FIN 2016-10 BE APPROVED.”**

Carried

### 4.2 Financial Report FIN 2016-11 Due To/From Analysis

Moved by C. White, seconded by K. Riel that,

**“The Financial Report FIN 2016 10 Due To/From Analysis BE RECEIVED.”**

Carried

### 4.3 Financial Report FIN 2016-12 Restricted Donations Revenue

We have seen an increase over last year in restricted donations.

Moved by C. White, seconded by J. Sullivan that,

**“The Financial Report FIN 2016 12 Restricted Donations BE RECEIVED.”**

Carried

## 5.0 Development Report

### 5.1 Development Officer Report DO 2016-05

- The 9<sup>th</sup> annual Walk 'n' Roll was a great success. We had 11 teams and 15 individuals participate in the event. The theme this year was “Get on The Bus”. The event brought in \$8950.00 in sponsorship; this is down from last year. Some of the sponsor who supported us last year for our Walk 'n' Roll either didn't sponsor us or moved down a level.
- J. Bondy-Donohue will be going out to the resident home areas educating staff on the Foundation and promoting Fairhaven merchandise, Nevada tickets and promoting the 50/50 draw.

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- This weekend the Foundation is doing a rain barrel sale. For every barrel sold the Foundation received \$10.00. So far over 100 barrels have been sold.
- Black Tie Bingo event organization is underway. So far Mayor, Daryl Bennett and Warden J. Murray Jones will be calling the first Bingo round.
- The Planned Giving Seminar is re-scheduled for the fall.

Moved by K. Riel, seconded by J. Sullivan that,

**“Development Officer Report DO 2016 05 BE RECEIVED.”**

Carried

### 6.0 Governance

Annual Report has been completed and provides a great snapshot of Fairhaven showcasing what we do and how well we are doing.

Moved by J. Sullivan Seconded by C. White that

**“Motion to RECEIVE the 2015 Annual Report”.**

Carried

### 7.0 Health & Safety

#### 7.1 Occupational Health and Safety Report

Moved by K. Riel, seconded J. Sullivan that,

**“Motion to RECEIVE the Occupational Health and Safety Report H&S 2016-05”.**

Carried

### 8.0 Roundtable Member Reports of Community Issues

No items to report at this time.

### 9.0 Items for Information

#### 9.1 Newsletter Home Happenings June 2016

#### 9.2 Newspaper Articles of Interest

Peterborough Examiner June 20, 2016-Fairhaven Residents Walk 'n' Roll

#### 9.3 Thank You Letters

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**10.0 Closed Session**

Moved by C. White, seconded J. Sullivan that,

**“The Committee GO INTO CLOSED SESSION for discussion under The Municipal Act, 2001 Section 239(2):**

**(g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.**

Carried

Moved by J. Sullivan, seconded by K. Riel that,

**“Rise from Closed Session Without a Report.”**

Carried

**11.0 Adjournment**

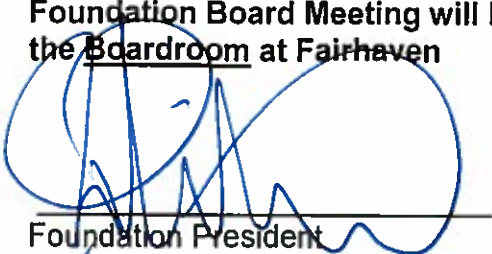
Moved by K. Riel, seconded by J. Sullivan that,

**“There being no further business, the meeting BE ADJOURNED at 1:15 p.m. in the Boardroom.”**

Carried

**Next Meeting:**

**Foundation Board Meeting will be held on Tuesday August 16, 2016 at 12:00 pm.in the Boardroom at Fairhaven**

  
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Foundation President

  
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CEO

**Approved as Presented**

**Approved with Corrections**

