



## FOUNDATION BOARD

### MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on May 17, 2016 at 12:00 pm. in the Boardroom at Fairhaven.

#### ATTENDANCE

##### Members

*Phil Aldrich	Community Representative	Present
**Chris White	Community Representative	Present
Keith Riel	Committee of Management	Present

Joe Sullivan	Resident Advisor	Present
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##### Staff

Joy Husak	Chief Executive Officer	Present
Lionel Towns	Director of Finance & IT	Present
Jen Baro	Executive Assistant	Regrets
Jaimie Bondy-Donohue	Development Officer	Present

##### Guest Speaker

Veronica Mason	Collins Barrow	Present (12:05-12:20 pm)
Richard Steinginga	Collins Barrow	Present (12:05-12:20 pm)

\* Chair

\*\*Vice-Chair

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## 1.0 Approval of Agenda

The Chair called the meeting to order at 12:00 p.m.

Addition to the agenda:

11.0 Closed Session

Moved by K. Riel, seconded by J. Sullivan that,

**“The Agenda of May 17, 2016 BE APPROVED WITH AMENDMENT.”**

Carried

## 2.0 Approval of Minutes

Moved by C. White, seconded by J. Sullivan that,

**“The Minutes of April 19, 2016 BE APPROVED.”**

Carried

## 3.0 Guest Speaker- Veronica Mason and Richard Steinginga Collins Barrow

Richard reviewed their report with the board. He confirmed that Financial Statements are in accordance with standards.

No significant changes to their notes.

Moved by K. Riel, seconded by J. Sullivan that,

**“Motion to RECEIVE the presentation by Veronica Mason, Collins Barrow and the 2015 Foundation Financial Statement BE APPROVED.”**

Carried

P. Aldrich and C. White signed the Engagement Letter on behalf of the Foundation Board.

L. Towns and J. Husak signed the Representation Letter of on behalf of Fairhaven Foundation.

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## 4.0 CEO Report

The Central East Local Health Integration Network (CELHIN) will be taking over the Community Care Access Centre (CCAC). This will be a 12-18 month transition.

The Patients First Action Plan for Health Care presented by Dr. Eric Hoskins is still awaiting its first reading in parliament.

Moved by C. White, seconded by K. Riel that,

**“Motion to RECEIVE the CEO Report.”**

Carried

## 5.0 Financial Report

### 5.1 Financial Report FIN 2016-06

Moved by J. Sullivan, seconded by C. White that,

**“The Financial Report FIN 2016 06 BE APPROVED.”**

Carried

### 5.2 Financial Report FIN 2016-07 Due To/From Analysis

Moved by J. Sullivan, seconded by C. White that,

**“The Financial Report FIN 2016 07 Due To/From Analysis BE RECEIVED.”**

Carried

### 5.3 Financial Report FIN 2016-08 Restricted Donations Revenue

Moved by K. Riel, seconded by J. Sullivan that,

**“The Financial Report FIN 2016 08 Restricted Donations BE RECEIVED.”**

Carried

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## **6.0 Development Report**

6.1 Development Officer Report DO 2016-04

Moved by K. Riel, seconded by J. Sullivan that,

**“Development Officer Report DO 2016 04 BE RECEIVED.”**

Carried

## **7.0 Governance**

## **8.0 Health & Safety**

8.1 Occupational Health and Safety Report

Moved by J. Sullivan, seconded K. Riel that,

**“Motion to RECEIVE Occupational Health and Safety Report H&S 2016 04”.**

Carried

## **9.0 Roundtable Member Reports of Community Issues**

## **10.0 Items for Information**

10.1 Newsletter March Home Happenings May 2016

## **11.0 Closed Session**

Moved by K. Riel, seconded J. Sullivan that,

**“The Committee GO INTO CLOSED SESSION for discussion under The Municipal Act, 2001 Section 239(2):**

**(g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.**

Carried

Moved by K. Riel, seconded by J. Sullivan that,

**“Rise from Closed Session with a Report.”**

Carried

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Moved by C. White, seconded by K. Riel that,

**“Motion for staff to follow recommendations to do a report to be presented to the Foundation Board Directors and then communicated to the Committee of Management at a later date”.**

Carried

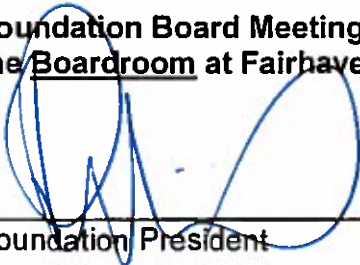
**12.0 Adjournment**

Moved by K. Riel that,

**“There being no further business, the meeting BE ADJOURNED at 1:00 p.m. in the Boardroom.”**

**Next Meeting:**

**Foundation Board Meeting will be held on Tuesday June 21, 2016 at 12:00 pm in the Boardroom at Fairhaven**

  
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Foundation President

  
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CEO

Approved as Presented

Approved with Corrections

