



FOUNDATION BOARD

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on April 19, 2016 at 12:00 pm. in the Boardroom at Fairhaven.

ATTENDANCE

Members

*Phil Aldrich	Community Representative	Present
**Chris White	Community Representative	Present via Teleconference
Keith Riel	Committee of Management	Regrets
Joe Sullivan	Resident Advisor	Present

Staff

Joy Husak	Chief Executive Officer	Present
Lionel Towns	Director of Finance & IT	Present
Jen Baro	Executive Assistant	Present
Jaimie Bondy-Donohue	Development Officer	Present

Guest Speaker

* Chair

**Vice-Chair

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1.0 Approval of Agenda

The Chair called the meeting to order at 12:00 p.m.

Moved by J. Sullivan, seconded by C. White that,

“The Agenda of April 19, 2016 BE APPROVED.”

Carried

2.0 Approval of Minutes

Moved by J. Sullivan, seconded by P. Aldrich that,

“The Minutes of February 16, 2016 BE APPROVED.”

Carried

3.0 CEO Report- Defer

4.0 Financial Report

4.1 Financial Report FIN 2016-03

The event sponsorships for Walk 'n Roll have started to come in earlier for 2016 event. Darling Insurance is back as the lead sponsor for the event
The Tour de Fork event brought in just over \$1300.00. The projected revenue for this event was around \$2300.00. Next year the event will run for 2 weeks. We received a lot of Twitter and Facebook postings/followings about the event.
The Teddy Bear Campaign came in lower than projected with \$5300.00 being the event total. We will be looking at the mailing list next year to look at various levels of giving.

Moved by J. Sullivan, seconded by C. White that,

“The Financial Report FIN 2016 03 2016 BE APPROVED.”

Carried

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4.2 Financial Report FIN 2016-04 Due To/From Analysis

The due from the Foundation to Fairhaven report will be sent to the Chair of the Foundation Board to review.

Moved by J. Sullivan, seconded by C. White that,

“The Financial Report FIN 2016 04 2016 Due To/From Analysis BE RECEIVED.”

Carried

4.3 Financial Report FIN 2016-05 Restricted Donations Revenue

Late in 2015 we received a restricted donation to make enhancements to our resident dining rooms. Karen Lombardo is the lead for this project “Dining in Style”. This project will enhance 3 dining rooms in the home.

Moved by J. Sullivan, seconded by C. White that,

“The Financial Report FIN 2016 05 2016 Restricted Donations BE RECEIVED.”

Carried

5.0 Development Report

5.1 Development Officer Report DO 2016-03

This year’s theme for Walk ‘n’ Roll is “Get on the Bus”. Sponsorships funds received thus far total \$5350.00. We have a bus donated for the day of the event for a few hours.

We were successful in receiving a Federal grant of \$2500.00 to be used towards the Music and Memories project.

Our annual Donor Recognition Event will be May 11th at 4:30 pm. Everyone is welcome to attend.

Moved by C. White, seconded by J. Sullivan that,

“Development Officer Report DO 2016 03 BE RECEIVED.”

Carried

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6.0 Governance

6.1 Foundation By-Law

Review of the bylaws: Technical term states President and Vice-President as opposed to Chair, Vice-Chair for the by-laws. The government is coming out with standard set of by-laws for charities, therefore we will defer this time until further notice. The new Fairhaven logo will change on the by-laws

Moved by J. Sullivan seconded by C. White that,

“Motion to replace the Fairhaven logo on the by-laws BE APPROVED”.

Carried

7.0 Health & Safety

7.1 Occupational Health and Safety Report

Our numbers for incidents related to resident behaviours have increased this month due to outbreak and staff shortages.

Moved by J. Sullivan, seconded C. White that,

“Motion to RECEIVE Occupational Health and Safety Report H&S 2016 03”.

Carried

8.0 Roundtable Member Reports of Community Issues

Letter of resignation from the Foundation Board received from P. Hooper. She will continue to sit on the Link Gallery Committee.

We will run an ad in the local paper for recruitment of Board Members.

9.0 Items for Information

9.1 Newsletter March Home Happenings March & April 2016

9.2 Thanks You Cards

9.3 Newspaper Articles of Interest

Peterborough Examiner-February 22, 2016: Music from students lifts the soul of Fairhaven residents.

Peterborough Examiner-February 25, 2016: Peterborough: Aging but not age-friendly.

Peterborough Examiner-April 4, 2016: Beauty is all around us.

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11.0 Adjournment

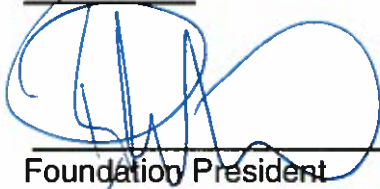
Moved by J. Sullivan, seconded by C. White that,

“There being no further business, the meeting BE ADJOURNED at 12:30 p.m. in the Boardroom.”

Carried

Next Meeting:

Foundation Board Meeting will be held on Tuesday May 17, 2016 at 12:00 pm in the Boardroom at Fairhaven



Foundation President



CEO

Approved as Presented

Approved with Corrections

