

**FAIRHAVEN RESIDENT ADVISORY COUNCIL MEETING**  
**Wednesday November 4, 2009**  
**10:00 a.m. – Great Room**

**MINUTES**

**Present:**

**Residents:**

E. Ainsworth, M. Booth, W. Buttars, G. Cole, M. Cosgrave, H. Davies, T. de Bruyn, D. Esson, G. Holnbeck, A. Levine, J. MacCallum, B. McPherson, P. Paige, L. Wall, F. Whitten, B. Maher, J. Maher, L. Harris

**Other:**

J. Ross, R. Lustic – Facilitator, M. Young - Recorder

**Distribution:**

D. Harrison, B. La Pointe, J. Maher, Auxiliary, Fairhaven Family Council, J. Harris, K. Lombardo, M. Young (39 +9)

1. **CALL TO ORDER, WELCOME and LORD'S PRAYER** - H. Davies called the meeting to order, and E. Ainsworth led the Lord's Prayer. Howard welcomed Rhonda to the group.
  
2. **APPROVAL OF AGENDA** – November 4, 2009  
Motion to approve agenda- G. Holnbeck, seconded by L. Wall  

**Carried**
  
3. **APPROVAL OF MINUTES** – October 7, 2009  
Motion to approve the minutes made by W. Buttars, seconded by G. Holnbeck.  

**Carried**
  
4. **BUSINESS ARISING/FOLLOW-UP**
  - 4.a **Financial Report** – Opening balance = \$2481.70  
Closing balance = \$2554.40
  
  - 4.b **50 – 50 Report and Draw** – November  
Winner – Mary Ann Swinard - \$75.68  
Consolation – Warren Buttars - \$20.  
Profit – 95.68
  
  - 4.c **Executive Director Report** – J. Harris sent regrets. J. Ross reported on her behalf.
  
  - 4.d **Nursing Report** – J. Ross reported that Dr. James Liston has

stepped down from his position of Medical Advisor as of December 1, 2009. He will continue to visit his current patients but will not be taking on any new ones. Fairhaven has two Medical Advisors, the other being Dr. Don Spink. Dr. Spink is staying in this position and is currently assisting Fairhaven in its recruitment. J. Ross also reported that nursing students are starting again at Fairhaven. We will have first year RPN students from Sir Sanford Fleming College starting very shortly. Also for the first time in five years there will be PSW students doing their practical training. Currently there are two third year nursing students from Trent University doing research projects at Fairhaven. One is researching on best practices for infection control, and the other is doing a fall prevention research project. There is no news yet on the start date of the Nurse Practitioner, but we anxiously await her. Fairhaven is currently recruiting an Occupational Therapist.

- 4.e Tracking Forms** –R. Lusic read the Tracking Form concerning the new Fall Programs. Council felt that there was not enough variety in the programs. The schedules were reviewed and edited. Active games have been added, as well as a men's group. A concern regarding unheard pages in the Westview 4 dining room has been addressed and corrected. The other tracking form concerning maintenance checking all thermostats has yet to be addressed due to the management change in Environmental Services.
- 4.f Family Council** – E. Ainsworth reported that the last Family Council meeting had a presentation from Booth Centennial. It came to light there could be a lot of missing articles of clothing because the company did not know that Fairhaven's clothing was identified with an FH.  
R. Lusic will prepare a tracking form to ensure that laundry guarantee that all clothing is labelled with FH.
- 4.g Resident Programs** – This month's calendar is out and it is very full. There are two shopping trips this month; one to Wal-Mart and the other to Zellers. The Kawartha Downs trip is already full even though the list has only been up for a few days. There will be a Remembrance Day Service on the 11<sup>th</sup> with the social pub in the afternoon.

**4.h Thank You Notes/Correspondence** – No thank you notes were received this month. Council is expecting the second edition of Long Term Care in Ontario this November.

**5. NEW BUSINESS**

**5.a Information** – R. Lustic

1) **Temporary Programs and Volunteer Manager** – Until a permanent replacement for Kathie Nelson has been hired Rhonda Lustic is the Acting Programs and Volunteer Manager.

2) Update 50<sup>th</sup> anniversary plans – 2010 marks Fairhaven's 50<sup>th</sup> anniversary. A committee is in place planning special events for each month next year. They are still in the preliminary stages but will keep council updated as plans progress.

**5.b Upcoming draws** – Howard Davies announced that Gerald Cole and himself will be resigning as 50/50 ticket sellers in the new year. He stressed how important this draw was for raising funds and asked for volunteers. There is currently a Christmas draw underway in conjunction with the Foundation. Ticket sellers for this raffle are Howard Davies, Gerald Cole and reception.

**5.c United Way donation** – A motion was made by G. Holnbeck and seconded by B. McPherson that council donate \$150 to the United Way. **Carried.**

**5.d Foundation board members** – The Fairhaven Foundation is currently recruiting for Board members from the community.

**5.e Executive 2009/2010** – A motion was made by E. Ainsworth, and seconded by B. Maher that the new executive election be postponed until Jan 2010. **Carried.**

**5.f Food Committee** – New members are still needed for the committee. If anyone is interested they are to see Karen Lombardo on the third floor.

**5.f. Suggestion Box/New Tracking Forms** –

1) Warren Buttars requested that the dead flowers, weeds and garbage bags in the gardens below Riverside 3 be cleaned up

before winter. This will be put on a tracking form.

- 2) Trudy de Bruyn complained of cold air in the Westview 2 Dining Room. After some discussion it was found that all dining rooms are cold. Rhonda Lustic will put this on a tracking form.

**Other** – The Ladies Quilting Group from St. Anne's Roman Catholic Church presented Fairhaven with a Dignity Quilt. This is a lovely quilt that will cover the body of a deceased resident as they leave Fairhaven. Anne Florence is working on a policy for the use and storage of this quilt. It was suggested that a Canadian flag be used for Veterans.

6. NEXT MEETING – December 2, 2009 – 10:00 a.m.
7. ADJOURNMENT – W. Butters motioned to adjourn at 10:45 a.m.

---

**H. Davies, President**

---

**Gordon Holnbeck, Secretary**